



The Order of the Engineer, Inc.

"Upholding devotion to the Standards and Dignity of the Engineering Profession"

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OUTSTANDING LINK COORDINATOR AWARD CANDIDATE NOMINATION FORM (2016)

A. DESCRIPTION OF AWARD

This award was developed by the Recognition Committee of The Order of the Engineer (The Order) as a means of rewarding the performance of certain Link Coordinator's who have provided exemplary and consistent service to The Order in the development, organization, deployment and administration of a Regional Link and associated Ring Ceremonies.

The Order will select and make up to four (4) individual regional awards each year based solely on the completed applications that are received and accepted by the Recognition Committee from active links. Upon selection, nominee(s) shall be recognized in The Order's news letter and locally at a future Link Ceremony to be coordinated together with participation and representation by the Regional Governor and/or other members of the National Board of Governors. Representation and associated travel costs for National participation will be provided at no cost to the Link.

The Selection Committee shall be comprised of the Chair, the Recognition Committee Chair and the Executive Director.

B. GENERAL ELIGIBILITY CRITERIA:

1. Nominee must be a current or past link coordinator that has or held the position for a minimum of three (3) consecutive years.
2. Link Ceremonies must have be conducted once annually at a minimum.
3. Link must have been in existence for a minimum of five (5) years.

C. APPLICATION DEADLINE: No later than December 15, 2015

D. PERSONAL INFORMATION (Nominee)

Nominee Name:

Nominee Link ID:

Nominee Title/Position:

Years of Service (to Link):

Nominee Phone: **Email:**



- E. **STATEMENT OF APPLICABILITY:** Provide a brief statement presenting how the Nominee has provided exemplary service to The Order in the execution of his or her duties as a link coordinator (No more than 500 words). Statement must include name, mailing address, phone and email address and a brief description of how or where the award would be presented.
- F. **LETTER(S) OF RECOMMENDATION:** Nomination package must be accompanied by at least one letter of recommendation by the Nominee’s Organization and may include one letter by the Regional Governor for that Link.
- G. **ASSEMBLE THE APPLICATION IN THE FOLLOWING ORDER, STAPLED:**
 - 1. Application
 - 2. Statement of Applicability (maximum 500 words)
 - 3. Letter (s) of recommendation (at least one).

NOTE: OE (The Order) Governors or Executive Director may contact nominator to discuss application.

H. REQUIRED SIGNATURE (Nominator)

Applications without required signatures will be disqualified.

I have reviewed the information presented on this application and believe it is complete and true.

Nominator’s Signature: _____

Nominator’s Printed Name: _____

Title/Position: _____

Phone: _____ **Email:** _____

Date: _____

I: SCORING CRITERIA

The following criteria will be used by The Order as the basis for an award.

1. Statement of Applicability	20 points
2. Letter(s) of Recommendation	30 points
3. Demonstrated Benefit to Link Operations or Success	30 points
4. Demonstrated Commitment to the Success of the Order	20 points
Total:	100 points

This application with original signatures must be mailed to the following address:

The Order of the Engineer, Inc.
Attention: Recognition Committee Chairman
PO Box 25473, Scottsdale, AZ 85255-0107
Email: orderofeng@gmail.com